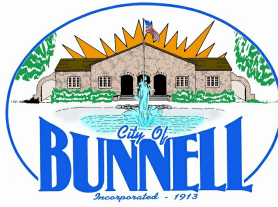


**CATHERINE D. ROBINSON**  
**MAYOR**

**JOHN ROGERS**  
**VICE-MAYOR**

**DAN DAVIS**  
**CITY MANAGER**



*Crossroads of Flagler County*

**COMMISSIONERS:**

**ELBERT TUCKER**

**BILL BAXLEY**

**BONITA ROBINSON**

## **BUNNELL CITY COMMISSION SPECIAL MEETING**

**Meeting moved to the Bunnell Room**

**Wednesday, December 21, 2016**

**8:00 AM**

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

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**A. Call Meeting to Order and Pledge Allegiance to the Flag**

**Roll Call**

**Invocation for our Military Troops and National Leaders**

**B. Introductions, Commendations, Proclamations, and Presentations: None**

**C. Consent Agenda:**

**C.1. Approval of Warrant**

- a. 2016 12 26 Warrant

**C.2. Approval of Minutes**

- a. 2016 12 12 City Commission Minutes

**D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative): None**

**F. Resolutions: (Legislative): None**

**G. Old Business: None**

**H. New Business: None**

**I. Reports:**

- **City Clerk**
- **City Attorney**
- **City Manager**

- **Mayor and City Commissioners**

**J. Call for Adjournment.**

**This agenda is subject to change without notice. Please see posted copy at City Hall, and our website [www.BunnellCity.us](http://www.BunnellCity.us).**

**NOTICE:** If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

**Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 263-8807.**

**THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.**

*Posted by City Clerk's office on December 16, 2016*



## City of Bunnell, Florida

### ATTACHMENTS:

Description

Warrant

Type

Warrant



City of Bunnell, FL

# Warrant By Fund

Post Dates - 12/26/2016

(None)	Payment Date	Vendor Name	Description (Payable)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
		Florida Blue	Life Insurance - Oct 2016	001-2184000	280.69
		Madelin Alonso	Hall Security Deposit Refund	001-2201000	125.00
		Palm Coast Seventh Day Adve	Cancelled Event	001-2201000	175.00
		Operation Changing Lives	Hall Security Deposit Refund	001-2201000	125.00
		KIM LACY	Hall Security Deposit Refund	001-2201000	125.00
		Preferred Governmental Insur	Worker Comp Premium	001-2182000	4,322.50
					<b>5,153.19</b>
<b>Department: 511 - Legislative</b>					
		News Journal	News Tribune Advertisements	001-0511-511.4800	46.18
		News Journal	News Tribune Advertisements	001-0511-511.4800	15.03
			<b>Department 511 - Legislative Total:</b>		<b>61.21</b>
<b>Department: 512 - Executive</b>					
		Verizon Wireless	Verizon Wireless - FY2016	001-0512-512.4100	-9.29
			<b>Department 512 - Executive Total:</b>		<b>-9.29</b>
<b>Department: 513 - Administrative Services</b>					
		Capital Office Products	Pens	001-0513-513.5100	4.49
		Bankcard Center	Liberty National Mailing	001-0513-513.4200	33.09
		Capital Office Products	Office Supplies	001-0513-513.5100	33.67
		Inobbar LLC	Agenda Meeting Managemen	001-0513-513.5230	3,500.00
		Crown Shredding LLC	Shredding Services	001-0513-513.3400	50.22
		Document Technologies	LRM4Y00834 Copier Overage	001-0513-513.4700	12.73
		DEX Imaging	Copier Overage Copy Room N	001-0513-513.4700	110.17
		DEX Imaging	Copier Overage Copy Room N	001-0513-513.4700	43.08
		Capital Office Products	Highlighters, Lysol, Phone Cor	001-0513-513.5100	6.19
		Wells Fargo Vndor Fin Serv	Copier Lease - V665801326	001-0513-513.4400	89.00
		UniFirst Corporation	UNIFORMS	001-0513-513.5220	1.24
		Capital Office Products	Office Supplies	001-0513-513.5100	16.80
			<b>Department 513 - Administrative Services Total:</b>		<b>3,900.68</b>
<b>Department: 514 - Legal Counsel</b>					
		Vose Law Firm, LLP	Monthly Flat Rate Legal Fees f	001-0514-514.3103	7,000.00
			<b>Department 514 - Legal Counsel Total:</b>		<b>7,000.00</b>
<b>Department: 516 - Finance</b>					
		Tyler Technologies	Incode Fincial Suite Maintena	001-0516-516.3400	151.42
		Bankcard Center	FI Dept of Rev Mailing	001-0516-516.4200	51.09
		David M Shapiro Disaster Plan	Disaster Financial recovery Se	001-0516-516.3200	8,572.00
		Capital Office Products	Highlighters, Lysol, Phone Cor	001-0516-516.5100	11.43
		Capital Office Products	Office Supplies	001-0516-516.5100	19.99
			<b>Department 516 - Finance Total:</b>		<b>8,805.93</b>
<b>Department: 517 - Information Technology</b>					
		CDW Government	CREDIT - Part returned	001-0517-517.5200	-394.00
		Verizon Wireless	Verizon Wireless - FY2016	001-0517-517.4100	-10.87
		Bankcard Center	Purchase Tablets and Cases fo	001-0517-517.5264	86.85
		Bankcard Center	Purchase Tablets and Cases fo	001-0517-517.5264	74.85
		Bankcard Center	Purchase Tablets and Cases fo	001-0517-517.5264	567.00
		Bankcard Center	Purchase Tablets and Cases fo	001-0517-517.5264	-74.85
		Bankcard Center	Purchase 2 additional tablets	001-0517-517.5264	63.46
		Bankcard Center	Purchase 2 additional tablets	001-0517-517.5264	459.98
			<b>Department 517 - Information Technology Total:</b>		<b>772.42</b>
<b>Department: 521 - Law Enforcement</b>					
		Verizon Wireless	Verizon Wireless - FY2016	001-0521-521.4100	-10.87
		Bunnell Feed & Supply Inc.	Dog Food - Cost Increase	001-0521-521.4603	2.00

(None)

Payment Date

Vendor Name

Description (Payable)

Account Number

Amount

O'reilly Automotive Inc	Oil Filter & Oil - PD #1106	001-0521-521.4620	52.16
CISS, Inc.	5 Background Checks PD	001-0521-521.3400	55.00
CISS, Inc.	5 Background Checks PD	001-0521-521.3400	55.00
CISS, Inc.	5 Background Checks PD	001-0521-521.3400	55.00
CISS, Inc.	5 Background Checks PD	001-0521-521.3400	55.00
CISS, Inc.	5 Background Checks PD	001-0521-521.3400	55.00
Bankcard Center	4 Drawer Locking Bar - File Ca	001-0521-521.5100	171.41
Bankcard Center	4 Drawer Locking Bar - File Ca	001-0521-521.5100	51.00
DG Hardware, Inc.	Blanket PO - Hardware Misc. I	001-0521-521.5200	26.98
Florida Power & Light	01235-95431 - GF PD - 601 E	001-0521-521.4300	5.34
Florida Power & Light	19639-02331 - GF PD - 411 S	001-0521-521.4300	5.34
Florida Power & Light	29732-82177 - GF PD - 201 E	001-0521-521.4300	5.34
O'reilly Automotive Inc	Epoxy Paint - PD#1106	001-0521-521.4620	18.12
Florida Power & Light	60520-97182 - GF PD - 205 S	001-0521-521.4300	5.34
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	27.12
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	86.97
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	24.89
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	8.09
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	8.59
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	8.41
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	23.99
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	11.89
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	10.17
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	17.58
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	6.49
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	30.44
Capital Office Products	Office Supplies & Paper	001-0521-521.5100	8.40
Florida Power & Light	79034-46115 - GF PD - 410 S S	001-0521-521.4300	5.34
Lynch Oil Company	Blanket PO for PD Fuel	001-0521-521.5210	581.11
DG Hardware, Inc.	Screw & Fastners	001-0521-521.5200	11.78
Volusia Flagler Police Chiefs A	Volusia-Flagler Police Chief's	001-0521-521.5400	150.00
O'reilly Automotive Inc	Epoxy Paint - PD#1401	001-0521-521.4620	31.96
Bankcard Center	WD 2TBElements Portable Ext	001-0521-521.5100	72.99
Boulevard Tire Center	Tires & Balance - PD#142	001-0521-521.4620	120.88
Florida Power & Light	93326-99348 - GF PD - 312 S S	001-0521-521.4300	5.34
<b>Department 521 - Law Enforcement Total:</b>			<b>1,859.59</b>

**Department: 522 - Fire Control**

Moore Medical Corp, LLC	CREDIT - Medical Supplies	001-0522-522.5200	-30.00
Breathing Air Systems	Open PO - Breathing Air Syste	001-0522-522.4600	307.00
Bunnell Auto Supply, Inc.	Battery Charger - FD	001-0522-522.4620	87.49
Medi-Quick Urgent Care	Pre Employment Physical/Tes	001-0522-522.3400	123.00
Florida Power & Light	95189-09859 - GF FD - 1601 O	001-0522-522.4300	185.14
Bunnell Auto Supply, Inc.	Cap Screw, Washer, Battery C	001-0522-522.4620	26.63

**Department 522 - Fire Control Total: 699.26****Department: 524 - Community Development**

News Journal	Notice of Hearing Ad	001-0524-524.4800	39.78
River to Sea TPO	Member Assessment	001-0524-524.5400	210.00
Document Technologies	LRM4Y00834 Copier Overage	001-0524-524.4700	12.72
DG Hardware, Inc.	Wooden stakes for Code Enfo	001-0524-524.5100	25.03

**Department 524 - Community Development Total: 287.53****Department: 541 - Road and Street Facilities**

Grainger	Asphalt Rake	001-0541-541.5200	-83.00
BuildersFirst	CREDIT - Railroad Ties	001-0541-541.4600	-79.20
BuildersFirst	CREDIT	001-0541-541.5300	-45.84
Flagler Power Equipment	CREDIT Hydro Service Kit	001-0541-541.4640	-119.00
Bankcard Center	SAND BAGS	001-0541-541.5200	974.95
Central Florida Street Signs, In	PW STREET SIGNS AND PARTS	001-0541-541.5310	223.00
Bright House Networks	Internet Service - PW	001-0541-541.4100	104.28
K & M Mower and Small Engi	Air Filter - PW	001-0541-541.4640	12.90

(None)

Payment Date

Vendor Name

Description (Payable)

Account Number

Amount

K & M Mower and Small Engi	Carbureator - PW Edger	001-0541-541.4640	57.31
Florida Power & Light	16455-03937 SPLIT - PW/WS	001-0541-541.4300	140.73
Florida Power & Light	37390-07957 - GF PW - Street	001-0541-541.4300	3,097.21
Florida Power & Light	37400-05982 - GF PW - Traffic	001-0541-541.4300	160.65
Florida Power & Light	73276-60176 - GF PW - 212 1/	001-0541-541.4300	8.40
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	73.96
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	11.80
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	5.15
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	5.55
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	6.98
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	13.75
DG Hardware, Inc.	Fastners	001-0541-541.5200	14.34
Bunnell Auto Supply, Inc.	Ind Jack & Chain PW#803	001-0541-541.4640	163.88
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	184.90
Bankcard Center	Permitting Fee for Commerce	001-0541-541.6300	100.00
Florida Power & Light	56811-06810 - GF PW - 208 S	001-0541-541.4300	117.91
Florida Power & Light	56821-04848 - GF PW - 202 S	001-0541-541.4300	22.46
Florida Power & Light	56831-02874 - GF PW - 200 S	001-0541-541.4300	67.38
Florida Power & Light	66311-06884 - GF PW - 200 S	001-0541-541.4300	20.25
Lynch Oil Company	FUEL BLANKET PO	001-0541-541.5210	74.86
Lynch Oil Company	FUEL BLANKET PO	001-0541-541.5215	60.89
DG Hardware, Inc.	OPERATING SUPPLIES	001-0541-541.5200	17.99
Boulevard Tire Center	Tire Reapir - UT#720	001-0541-541.4640	25.00
UniFirst Corporation	UNIFORMS	001-0541-541.5220	40.06
DG Hardware, Inc.	Hydraulic Cement	001-0541-541.5200	16.19
Bankcard Center	RYE GRASS FOR CITY HALL SO	001-0541-541.5200	33.95
Capital Office Products	OFFICE SUPPLIES	001-0541-541.5100	1.23
Capital Office Products	OFFICE SUPPLIES	001-0541-541.5100	1.09
Capital Office Products	OFFICE SUPPLIES	001-0541-541.5100	1.91
Bankcard Center	OPERATING SUPPLIES FOR SO	001-0541-541.5200	76.98
DG Hardware, Inc.	OPERATING SUPPLIES	001-0541-541.5200	6.29
Capital Office Products	OFFICE SUPPLIES	001-0541-541.5100	2.29

Department 541 - Road and Street Facilities Total: 5,619.43

## Department: 572 - Parks and Recreation

Sun Country Termite & Pest C	PEST CONTROL - PARKS & REC	001-0572-572.3400	30.00
DG Hardware, Inc.	Hand Cultivator	001-0572-572.5200	6.74
The Lake Doctors, Inc	MONTHLY MAINTENANCE - HI	001-0572-572.3400	90.00
Florida Power & Light	14322-90094 - GF PW - 202 S	001-0572-572.4300	24.71
DG Hardware, Inc.	Lysol	001-0572-572.5200	11.86
Florida Power & Light	24515-76322 300 Citrus St - P	001-0572-572.4300	91.52
Florida Power & Light	28635-95142 - GF PR - 400 E	001-0572-572.4300	64.84
Florida Power & Light	66101-01831 - GF PR / PD - 20	001-0572-572.4300	252.13
Lynch Oil Company	FUEL BLANKET PO	001-0572-572.5210	60.89
UniFirst Corporation	UNIFORMS	001-0572-572.5220	23.75
DG Hardware, Inc.	9v Batt	001-0572-572.5200	12.59

Department 572 - Parks and Recreation Total: 669.03

Fund 001 - GENERAL FUND

Total: 34,818.98

## Warrant

Post Dates: - 12/26/2016

(None)

Payment Date

Vendor Name

Description (Payable)

Account Number

Amount

Fund: 401 - ENTERPRISE FUND

Department: 533 - Water Utility Services

Verizon Wireless	Verizon Wireless - FY2016	401-0533-533.4100	-12.42
Tyler Technologies	Incode Fincial Suite Maintena	401-0533-533.3401	75.72
Ring Power Corporation	Generator Repair WTP	401-0533-533.4640	2,750.13
City of Palm Coast	Interconnect 10/11-10/18/16	401-0533-533.4300	145.98
Sun Country Termite & Pest C	PEST CONTROL WTP & WWTP	401-0533-533.3401	30.00
Bankcard Center	REFRIGERATOR FOR WTP	401-0533-533.5264	560.00
Bankcard Center	PLASTIC WARNING SIGNS	401-0533-533.5205	5.00
DG Hardware, Inc.	Fastners & Drill Bit	401-0533-533.5205	40.71
Sunshine State One Call of Flo	Monthly Assessment Billing L	401-0533-533.3401	11.22
Document Technologies	LRM4Y00834 Copier Overage	401-0533-533.4700	37.15
Ferguson Enterprises, Inc.	Operating Supplies for Water	401-0533-533.5205	153.70
Florida Power & Light	16455-03937 SPLIT - PW/WS	401-0533-533.4300	70.36
Bankcard Center	UT-W/WW OPERATING SUPP	401-0533-533.5205	24.97
Bankcard Center	UT-W/WW OPERATING SUPP	401-0533-533.5205	13.47
Bankcard Center	UT-W/WW OPERATING SUPP	401-0533-533.5205	16.97
Strickland Sod Farm, Inc.	SOD FOR REPAIR NEXT TO CA	401-0533-533.5205	45.00
Ferguson Enterprises, Inc.	Operating Supplies for Water	401-0533-533.5205	259.62
DG Hardware, Inc.	Bolts & Fastners	401-0533-533.5205	5.51
Florida Power & Light	39472-13538 801 Hyman Cir -	401-0533-533.4300	9.89
Florida Power & Light	08857-07703 - WS - 1605 E M	401-0533-533.4300	2,996.58
Florida Power & Light	23515-07823 - WS - 37 Briarw	401-0533-533.4300	8.77
Florida Power & Light	59268-64496 - WS - 1605 E M	401-0533-533.4300	78.23
Capital Office Products	Highlighters, Lysol, Phone Cor	401-0533-533.5102	5.24
Carlisle Roofing Systems Inc	WARRANTY EXTENSION FOR	401-0533-533.3401	450.00
Lynch Oil Company	FUEL BLANKET PO	401-0533-533.5210	29.72
Lynch Oil Company	FUEL BLANKET PO	401-0533-533.5210	60.89
Ferguson Enterprises, Inc.	Operating Supplies for Water	401-0533-533.5205	265.96
UniFirst Corporation	UNIFORMS	401-0533-533.5220	29.20
Capital Office Products	Office Supplies	401-0533-533.5102	16.79
Capital Office Products	Office Supplies	401-0533-533.5102	16.26
City of Palm Coast	Interconnect	401-0533-533.4300	155.32
DG Hardware, Inc.	Duct Tape	401-0533-533.5205	5.84
DG Hardware, Inc.	Pea Pebbles	401-0533-533.5205	5.39
DG Hardware, Inc.	River Pebbles	401-0533-533.5205	0.45
Hawkins Inc	WTP CHEMICALS	401-0533-533.5205	677.12
Capital Office Products	OFFICE SUPPLIES	401-0533-533.5102	1.23
Capital Office Products	OFFICE SUPPLIES	401-0533-533.5102	104.48
Capital Office Products	OFFICE SUPPLIES	401-0533-533.5102	1.10
Capital Office Products	OFFICE SUPPLIES	401-0533-533.5102	1.92
DG Hardware, Inc.	Shovel	401-0533-533.5205	53.98
DG Hardware, Inc.	Marble Chips & Weedblock	401-0533-533.5205	34.15
Capital Office Products	OFFICE SUPPLIES	401-0533-533.5102	2.30
ECS Control Systems, Inc	WTP EMERGENCY CALL FOR P	401-0533-533.4600	1,400.00
Boulevard Tire Center	UT - Gator #720	401-0533-533.4640	101.34
Department 533 - Water Utility Services Total:			10,745.24

Department: 535 - Sewer / Wastewater Services

Miller Pipeline Corp	CREDIT on INV 392533	401-0535-535.6300	-200.00
Verizon Wireless	Verizon Wireless - FY2016	401-0535-535.4100	-4.30
David M Shapiro Disaster Plan	Purchasing Policy and Emerg	401-0535-535.3400	3,675.40
Sizemore Welding, Inc.	CREDIT- COB-06658-2016	401-0535-535.5200	-56.00
Tyler Technologies	Incode Fincial Suite Maintena	401-0535-535.3400	75.72
Randy Strickland	WW C LICENSE REIMBURSEM	401-0535-535.5500	100.00
ORMOND SEPTIC SYSTEMS	HAULING & TREATMENT OF B	401-0535-535.3400	950.00
Randy Strickland	DEP Operator C Class	401-0535-535.4000	47.00
Central Florida Controls, LLC	SERVICE CALL FOR WAS FLOW	401-0535-535.3400	223.10
ORMOND SEPTIC SYSTEMS	HAULING & TREATMENT OF B	401-0535-535.3400	950.00
Bankcard Center	PLASTIC WARNING SIGNS	401-0535-535.5200	5.00
Sunshine State One Call of Flo	Monthly Assessment Billing L	401-0535-535.3400	11.22

(None)

Payment Date

Vendor Name

Description (Payable)

Account Number

Amount

Florida Power & Light	06115-08987 - WS - 501 Deen	401-0535-535.4300	23.91
Document Technologies	LRM4Y00834 Copier Overage	401-0535-535.4700	39.22
Florida Power & Light	16455-03937 SPLIT - PW/WS	401-0535-535.4300	70.37
Florida Power & Light	16525-04919 - WS - 305 S Tol	401-0535-535.4300	4,476.08
Florida Power & Light	16885-09957 - WS - 103 Deen	401-0535-535.4300	25.27
Florida Power & Light	27076-01973 - WS - 321 S Bay	401-0535-535.4300	13.90
Florida Power & Light	27516-03917 - WS - 1200 Linc	401-0535-535.4300	55.39
Advanced Enviromental Labor	BLANKET PO - WWTP LAB TES	401-0535-535.3400	593.60
Bankcard Center	UT-W/WW OPERATING SUPP	401-0535-535.5200	24.97
Bankcard Center	UT-W/WW OPERATING SUPP	401-0535-535.5200	16.97
Bankcard Center	UT-W/WW OPERATING SUPP	401-0535-535.5200	13.47
Hawkins Inc	WWTP CHEMICALS	401-0535-535.5200	455.68
Bankcard Center	UT-W/WW OPERATING SUPP	401-0535-535.5200	34.61
Florida Power & Light	09445-94365 - WS - 2904 E H	401-0535-535.4300	10.86
ORMOND SEPTIC SYSTEMS	HAULING & TREATMENT OF B	401-0535-535.3400	950.00
Florida Power & Light	39472-13538 801 Hymon Cir -	401-0535-535.4300	9.89
Florida Power & Light	01408-42220 - WS - 237 Gran	401-0535-535.4300	40.66
Florida Power & Light	05365-06116 - WS - 612 N Or	401-0535-535.4300	15.82
Florida Power & Light	26391-00821 - WS - 1004 S St	401-0535-535.4300	24.38
Florida Power & Light	34080-03816 - WS - 410 N An	401-0535-535.4300	59.07
Florida Power & Light	38244-16469 - WS - 301 S An	401-0535-535.4300	219.81
Bunnell Auto Supply, Inc.	Bolts - UT#901	401-0535-535.4620	14.14
Bunnell Auto Supply, Inc.	HydraulicFluid, Hose & Fitting	401-0535-535.4620	67.81
Capital Office Products	Highlighters, Lysol, Phone Cor	401-0535-535.5100	11.39
Florida Power & Light	76171-09884 - WS - 1200 E M	401-0535-535.4300	68.88
Florida Power & Light	82864-01883 - WS - 2250 Old	401-0535-535.4300	55.02
Florida Power & Light	95527-02467 - WS - 1300 S U	401-0535-535.4300	17.56
Lynch Oil Company	FUEL BLANKET PO	401-0535-535.5210	57.38
Lynch Oil Company	FUEL BLANKET PO	401-0535-535.5210	60.90
UniFirst Corporation	UNIFORMS	401-0535-535.5220	28.73
Capital Office Products	Office Supplies	401-0535-535.5100	16.26
Capital Office Products	Office Supplies	401-0535-535.5100	16.80
Hawkins Inc	WWTP CHEMICALS	401-0535-535.5200	353.28
Capital Office Products	OFFICE SUPPLIES	401-0535-535.5100	1.09
Capital Office Products	OFFICE SUPPLIES	401-0535-535.5100	1.23
Capital Office Products	OFFICE SUPPLIES	401-0535-535.5100	1.91
Capital Office Products	OFFICE SUPPLIES	401-0535-535.5100	2.29

Department 535 - Sewer / Wastewater Services Total: 13,725.74

Fund 401 - ENTERPRISE FUND

Total: 24,470.98



## Warrant

Post Dates: - 12/26/2016

(None)

Payment Date	Vendor Name	Description (Payable)	Account Number	Amount
<b>Fund: 402 - SOLID WASTE</b>				
<b>Department: 534 - Garbage / Solid Waste Control Services</b>				
	McGee Tire & Services	Tire	402-0534-534.4620	130.00
	Tyler Technologies	Incode Fincial Suite Maintena	402-0534-534.3400	75.72
	Crowder Gulf	Hurricane Debris Removal	402-0534-534.3400	56,270.67
	Bunnell Auto Supply, Inc.	Hyd Hose, Fittings, Absorbent	402-0534-534.4620	287.33
	Document Technologies	LRM4Y00834 Copier Overage	402-0534-534.4700	25.46
	Environmental Land Services	Blanket PO for ELS	402-0534-534.3400	3,877.03
	Nextran	Temperature Sensors - SW#9	402-0534-534.4620	95.04
	Lynch Oil Company	FUEL BLANKET PO	402-0534-534.5210	41.94
	Lynch Oil Company	Blanket PO for Lynch Oil	402-0534-534.5210	748.45
	UniFirst Corporation	UNIFORMS	402-0534-534.5220	18.20
	Bankcard Center	SHEET METAL TO PLATE GARB	402-0534-534.4640	133.65
	Capital Office Products	Office Supplies	402-0534-534.5100	5.60
	Capital Office Products	OFFICE SUPPLIES	402-0534-534.5100	1.23
	Capital Office Products	OFFICE SUPPLIES	402-0534-534.5100	1.91
	Capital Office Products	OFFICE SUPPLIES	402-0534-534.5100	1.09
	Environmental Land Services	Blanket PO for ELS	402-0534-534.3400	4,144.60
	Capital Office Products	OFFICE SUPPLIES	402-0534-534.5100	2.29
	Florida Laser Alignment Inc	SW AXLE ALIGNMENT SERVIC	402-0534-534.4600	169.00
	Florida Laser Alignment Inc	SW AXLE ALIGNMENT SERVIC	402-0534-534.4600	169.00
	Florida Laser Alignment Inc	SW AXLE ALIGNMENT SERVIC	402-0534-534.4600	169.00
	Bunnell Auto Supply, Inc.	Air Brake Hose & Coupling - S	402-0534-534.4620	15.87
	Bunnell Auto Supply, Inc.	Cable Tie & electrical Tape - S	402-0534-534.4620	5.54
	Crowder Gulf	Hurricane Debris Removal	402-0534-534.3400	37,875.38
	Crowder Gulf	Hurricane Debris Removal	402-0534-534.3400	6,252.30
	Crowder Gulf	Hurricane Debris Removal	402-0534-534.3400	4,208.38
	<b>Department 534 - Garbage / Solid Waste Control Services Total:</b>			<b>114,724.68</b>
	<b>Fund 402 - SOLID WASTE Total:</b>			<b>114,724.68</b>

Warrant

Post Dates: - 12/26/2016

(None)

Payment Date

Vendor Name

Description (Payable)

Account Number

Amount

Fund: 502 - Municipal Complex Building Fund

Department: 519 - Municipal Complex

Sun Country Termite & Pest C	PEST CONTROL MUNICIPAL C	502-0519-519.3401	37.00
Florida Power & Light	02735-15254 - GF 201 W Moo	502-0519-519.4300	39.11
Florida Power & Light	50935-93118 - GF - 201 W Mo	502-0519-519.4300	24.67
Florida Power & Light	51926-14112 - 201 W Moody	502-0519-519.4300	74.56
Florida Power & Light	56661-53118 201 W Moody B	502-0519-519.4300	68.03

Department 519 - Municipal Complex Total: 243.37

Fund 502 - Municipal Complex Building Fund Total: 243.37

Grand Total: 174,258.01

## Report Summary

## Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	34,818.98
401 - ENTERPRISE FUND	24,470.98
402 - SOLID WASTE	114,724.68
502 - Municipal Complex Building Fund	243.37
<b>Grand Total:</b>	<b>174,258.01</b>

## Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.4800	Advertising / Promo Exp	61.21
001-0512-512.4100	Communications Expens	-9.29
001-0513-513.3400	Other Contract Services	50.22
001-0513-513.4200	Postage	33.09
001-0513-513.4400	Rental / Lease Expense	89.00
001-0513-513.4700	Printing / Binding Expen	165.98
001-0513-513.5100	Office Supplies Expense	61.15
001-0513-513.5220	Uniforms Exp	1.24
001-0513-513.5230	Software	3,500.00
001-0514-514.3103	Legal Services - Administ	7,000.00
001-0516-516.3200	Accounting & Auditing E	8,572.00
001-0516-516.3400	Other Contract Services	151.42
001-0516-516.4200	Postage	51.09
001-0516-516.5100	Office Supplies	31.42
001-0517-517.4100	Communications Expens	-10.87
001-0517-517.5200	Operating Supplies	-394.00
001-0517-517.5264	Small Equipment	1,177.29
001-0521-521.3400	Other Contract Services	275.00
001-0521-521.4100	Communications Expens	-10.87
001-0521-521.4300	Utility - Public Services	32.04
001-0521-521.4603	Other Current Chgs - K-9	2.00
001-0521-521.4620	Repair / Maint - Vehicles	223.12
001-0521-521.5100	Office Supplies Expenses	568.43
001-0521-521.5200	Operating Supplies	38.76
001-0521-521.5210	Fuel	581.11
001-0521-521.5400	Memberships, Publicati	150.00
001-0522-522.3400	Other Contract Services	123.00
001-0522-522.4300	Utility - Public Services	185.14
001-0522-522.4600	Repair / Maint - Service	307.00
001-0522-522.4620	Repair / Maint - Vehicles	114.12
001-0522-522.5200	Operating Supplies	-30.00
001-0524-524.4700	Printing / Binding Expen	12.72
001-0524-524.4800	Advertising / Promo Exp	39.78
001-0524-524.5100	Office Supplies Expenses	25.03
001-0524-524.5400	Memberships, Publicati	210.00
001-0541-541.4100	Communications Expens	104.28
001-0541-541.4300	Utility - Public Services	3,634.99
001-0541-541.4600	Repair / Maint - Service	-79.20
001-0541-541.4640	Equipment Repair & Mai	140.09
001-0541-541.5100	Office Supplies Expenses	6.52
001-0541-541.5200	Operating Supplies	1,359.78
001-0541-541.5210	Fuel	74.86
001-0541-541.5215	Fuel - Off Road Diesel	60.89
001-0541-541.5220	Uniforms Exp	40.06
001-0541-541.5300	Road Repair Local Optio	-45.84
001-0541-541.5310	Signage	223.00
001-0541-541.6300	Improvements - Other T	100.00
001-0572-572.3400	Other Contract Services	120.00
001-0572-572.4300	Utility - Public Services	433.20

Completed by:   
 Approved by: 

**Account Summary**

Account Number	Account Name	Expense Amount
001-0572-572.5200	Operating Supplies	31.19
001-0572-572.5210	Fuel	60.89
001-0572-572.5220	Uniforms Exp	23.75
001-2182000	WC Payable	4,322.50
001-2184000	Med/Health Employee Li	280.69
001-2201000	Deposits Paybl - CtyHall/	550.00
401-0533-533.3401	Other Contract Services	566.94
401-0533-533.4100	Communications Expens	-12.42
401-0533-533.4300	Utility - Public Services	3,465.13
401-0533-533.4600	Repair / Maint - Service	1,400.00
401-0533-533.4640	Repair / Maint - Equipm	2,851.47
401-0533-533.4700	Printing / Binding Expen	37.15
401-0533-533.5102	Office Supplies - Water	149.32
401-0533-533.5205	Operating Supplies Exp -	1,607.84
401-0533-533.5210	Fuel	90.61
401-0533-533.5220	Uniforms Exp	29.20
401-0533-533.5264	Small Equipment Purcha	560.00
401-0535-535.3400	Other Contract Services	7,429.04
401-0535-535.4000	Travel / Per Diem	47.00
401-0535-535.4100	Communications Expens	-4.30
401-0535-535.4300	Utility - Public Services	5,186.87
401-0535-535.4620	Repair / Maint - Vehicles	81.95
401-0535-535.4700	Printing / Binding Expen	39.22
401-0535-535.5100	Office Supplies Expenses	50.97
401-0535-535.5200	Operating Supplies	847.98
401-0535-535.5210	Fuel	118.28
401-0535-535.5220	Uniforms Exp	28.73
401-0535-535.5500	Training	100.00
401-0535-535.6300	Improvements - Other T	-200.00
402-0534-534.3400	Other Contract Services	112,704.08
402-0534-534.4600	Repair / Maint - Service	507.00
402-0534-534.4620	Repair/Maint Vehicles -	533.78
402-0534-534.4640	Repair & Maint - Equipm	133.65
402-0534-534.4700	Printing & Binding - Soli	25.46
402-0534-534.5100	Office Supplies Expenses	12.12
402-0534-534.5210	Fuel	790.39
402-0534-534.5220	Uniforms - Solid Waste	18.20
502-0519-519.3401	Other Contract Services	37.00
502-0519-519.4300	Utility Public Service	206.37
	<b>Grand Total:</b>	<b>174,258.01</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	165,686.01
34	8,572.00
	<b>Grand Total: 174,258.01</b>



## City of Bunnell, Florida

### ATTACHMENTS:

Description

Minutes

Type

Minutes

CATHERINE D. ROBINSON  
*MAYOR*

JOHN ROGERS  
*VICE-MAYOR*

DAN DAVIS  
*CITY MANAGER*



*Crossroads of Flagler County*

*COMMISSIONERS:*

ELBERT TUCKER

BILL BAXLEY

BONITA ROBINSON

## **BUNNELL CITY COMMISSION MINUTES**

**Monday, December 12, 2016**

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

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### **A. Call Meeting to Order and Pledge Allegiance to the Flag.**

Mayor Robinson called the meeting to order at 7:01 p.m. and led the pledge to the flag.

**Roll Call- Present:** Mayor Catherine D. Robinson; Commissioner Elbert Tucker; Commissioner Bill Baxley; City Attorney Nancy Stuparich; City Manager Dan Davis; and City Clerk Sandra Bolser.

**Excused:** Commissioner Bonita Robinson

**Invocation for our Military Troops and National Leaders**

Commissioner Baxley led the invocation.

### **B. Introductions, Commendations, Proclamations, and Presentations:**

**B.1. Proclamation:** Flagler County Centennial Celebration.

Mayor Robinson read the Proclamation aloud. Carl Laundrie and the members of the Flagler County Centennial Committee accepted the proclamation. Mr. Laundrie described some of the events that will be happening during the Centennial celebration. The main event will be held on April 29, 2017.

### **C. Consent Agenda:**

**C.1. Approval of Warrant**

a. Warrant 2016 12 14

**C.2. Approval of Minutes**

a. 2016 11 28 City Commission Minutes

**C.3. Request to piggy back off of City of Tampa Bay Agreement with Hawkins for Sodium Hypochlorite**

**Motion:** Approve the Consent Agenda.

**Motion by:** Vice Mayor Rogers

**Seconded by:** Commissioner Baxley

**Board Discussion:** None.

**Public Comments:** None.

**Vote:** Motion carried 4-0.

### **D. Public Comments:** Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative):**

**E.1.** Ordinance 2016-24 Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations. – Second Reading: Attorney Stuparich read the short title into the record. Acting Community Development Director Kristen Bates reviewed the proposed Ordinance.

**Motion:** Adopt Ordinance 2016-24 Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations.

**Motion by:** Commissioner Baxley

**Seconded:** Vice Mayor Rogers

**Board Discussion:** Commissioner Tucker stated some of the codes do not make sense or need to have common sense written into them. The examples provided were a person walking from his home to a neighbor's home down the street with a beer in their hand should not be cited and if testing for noise violations that if the train goes by during the test which affects the results of the test that the location should not be cited. Vice Mayor Rogers suggested a workshop be schedule to see which of the codes the Commission feels are in need of revision.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**F. Resolutions: (Legislative):**

**F.1.** Resolution 2016-27 Amending the Fiscal Year 2016-2017 Budget: Attorney Stuparich read the short title into the record. Finance Director Stella Gurnee reviewed the proposed Resolution.

**Motion:** Adopt Resolution 2016-27 Amending the Fiscal year 2016-2017 Budget.

**Motion by:** Commissioner Tucker

**Seconded:** Commissioner Baxley

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**F.2.** Resolution 2016-28 Dissolving the Parks and Recreation Advisory Committee: Attorney Stuparich read the short title into the record. City Manager Dan Davis reviewed the proposed Resolution and explained the reasons this advisory committee was no longer needed.

**Motion:** Adopt Resolution 2016-28 Dissolving the Parks and Recreation Advisory Committee.

**Motion by:** Commissioner Baxley

**Seconded:** Commissioner Tucker

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**G. Old Business: None**

**H. New Business:**

**H.1.** Request for an Interlocal Agreement with the Flagler County Supervisor of Elections Office for 2017 Municipal Elections.

This item was introduced and explained by City Clerk Sandra Bolser.

**Motion:** Approve the Interlocal Agreement with the Flagler County Supervisor of Elections Office for 2017 Municipal Elections.

**Motion by:** Commissioner Tucker

**Seconded:** Vice Mayor Rogers

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

## **H.2. Family Life Center Ex-officio Board Member.**

This item was introduced by City Manager Dan Davis. He explained the request and advised when the Family Life Center Board meets. No vote was taken.

Commissioner Baxley volunteered to serve on this Board. By a consensus, the Board approved Commissioner Baxley as the Ex-officio for the Family Life Center.

## **H.3. Request for additional sewer credit, waiver of penalty and extension of payment plan terms - Pellicer.**

This item was introduced by Finance Director Stella Gurnee. Susan Pellicer, requestor, was also present and explained the research and events that happened during the billing period in question.

**Motion:** Approve the request for an additional sewer credit, waive the penalty and extend the payment plan terms to 6 months.

**Motion by:** Vice Mayor Rogers

**Seconded:** Commissioner Baxley

**Board Discussion:** Commissioner Tucker pointed out that was a lot of water to be used in that period of time. Ms. Pellicer advised that if that much water had been used, her property should have been flooded and it was not flooded.

**Public discussion:** Daisy Henry stated there have been a number of problems reported across the City with high meter reads. The City should look into those errors or problems.

**Vote:** Motion carried 4-0.

## **H.4. FEMA Public Assistance Funding Agreement.**

This item was introduced by Finance Director Stella Gurnee.

**Motion:** Approve the FEMA Public Assistance Funding Agreement.

**Motion by:** Commissioner Tucker

**Seconded:** Commissioner Baxley

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

## **I. Reports:**

- **City Clerk:** The evaluation for the City Manager is due December 23, 2016. Evaluation forms and a self-evaluation completed by the City Manager have been provided. The City Clerk's office requests the forms be completed and turned in at the Special Meeting on December 21,



2016. Friday night, December 16, 2016 is Christmas in Bunnell from 5:00 PM to 8:00 PM around Lake Lucille.

- **City Attorney:** Nancy Stuparich thanked the Commissioners and staff for the welcome she received today in covering her first meeting with Bunnell.
- **City Manager:** December 21, 2016 at 4:00 PM is the Flagler County Legislative Delegation Meeting and Public Forum. The City submitted its Legislative Priorities to Flagler County a number of months ago and will be given about 5 minutes to speak about the City's Legislative Priorities. Tomorrow morning the St. Johns River Water Management District Board will meet to award the REDI Grant. The City's reclaim line extension project is ranked number 2.
- **Mayor and City Commissioners**
  - **Commissioner Tucker:** None.
  - **Commissioner Baxley:** Likes the new agenda program, but wishes old agendas would be left available in their Board View to practice within the system.
  - **Vice Mayor Rogers:** None.
  - **Mayor Robinson:** Invited everyone to Christmas in Bunnell Friday night. It is a fun, family night.

**J. Call for Adjournment.**

**Motion:** Adjourn meeting at 7:51 p.m.

**Motion by:** Commissioner Baxley

**Seconded by:** Vice Mayor Rogers

**Vote:** Motion carried 4-0.

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Catherine D. Robinson, Mayor

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Sandra Bolser, City Clerk

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Date

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Date