

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DAN DAVIS
CITY MANAGER



Crossroads of Flagler County

COMMISSIONERS:

ELBERT TUCKER

BILL BAXLEY

BONITA ROBINSON

BUNNELL CITY COMMISSION MINUTES

Monday, November 28, 2016

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

-
- A. Call Meeting to Order and Pledge Allegiance to the Flag:**
Mayor Robinson called the meeting to order at 7:00 PM.
Roll Call: Present: Mayor Catherine D. Robinson, Vice Mayor John Rogers, Commissioner Elbert Tucker, Commissioner Bill Baxley, Commissioner Bonita Robinson, City Attorney Becky Vose, City Manager Dan Davis, and City Clerk Sandra Bolser.
Invocation for our Military Troops and National Leaders:
Vice Mayor Rogers led the invocation.
- B. Introductions, Commendations, Proclamations, and Presentations: None**
- C. Consent Agenda:**
C.1. Approval of Warrant
a. 2016 11 28 Warrant
C.2. Approval of Minutes
a. 2016 11 14 City Commission Minutes
Motion: Approve Consent Agenda Items C-1 and C-2.
Motion by: Vice Mayor Rogers
Seconded by: Commissioner Baxley
Board Discussion: Commissioner Robinson asked to pull item C-3.
Public Discussion: None
Vote: Motion carried 5-0.
- C.3. Increase Blanket PO for Tyler Technologies.**
Motion: Approve item C-3.
Motion by: Vice Mayor Rogers
Seconded by: Commissioner Robinson
Board Discussion: Commissioner Robinson request further explanation on the item. Donnie Wines, Senior IT Analyst, explained the request for the increase of the purchase order.
Public Discussion: None
Vote: Motion carried 5-0.

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Mr. Al Thorpe thanked the Police Department for bringing in the National Guard during the hurricane. It was nice they were here handing out the Meals Ready to Eat to the residents. Mr. Thorpe also thanked the Board and the City Manager for how fast the debris was cleaned up. He advised that during the storm he had to call 9-1-1 because he injured his foot. The Police Department was at his door almost as soon as he made the call. Shortly after that the Fire Department and ambulance arrived. Mayor Robinson stated management during the storm was a beautiful thing to see.

E. Ordinances: (Legislative):

E.1. Ordinance 2016-20: Vacating a 25 Foot Portion of North Railroad Street abutting Block 182. – Second Reading: City Attorney Vose read the short title into the record. City Manager Davis reviewed the Ordinance.

Motion: Adopt Ordinance 2016-20 vacating a 25-foot portion of North Railroad Street abutting Block 182.

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Tucker

Board Discussion: None

Public Discussion: Mark Langelo explained the applicants request for the vacation and reiterated the historical bricks would not be disturbed.

Vote: Motion carried 5-0.

E.2. Ordinance 2016-24: Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations. – First Reading: City Attorney Vose read the short title into the record. City Manager Davis reviewed the Ordinance.

Motion: Approve Ordinance 2016-24 Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations.

Motion by: Commissioner Robinson

Seconded by: Commissioner Baxley

Board Discussion: Commissioner Tucker asked for an explanation on the definitions. City Manager Davis advised the Ordinance is a companion to another Ordinance so when this Ordinance references section 6.1 it is 6.1 of the Code of Ordinances. Mayor Robinson advised when it codified it will be with the companion Ordinance.

Public Discussion: None

Vote: Motion carried 5-0.

F. Resolutions: (Legislative):

F.1. Resolution 2016-24 Adopting the River to Sea TPO Transportation Impact Analysis (TIA) Guidelines: City Attorney Vose read the short title into the record. City Manager Davis reviewed the Resolution.

Motion: Adopt Resolution 2016-24 Adopting the River to Sea TPO Transportation Impact Analysis Guidelines.

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Baxley

Board Discussion: None

Public Discussion: None

Vote: Motion carried 5-0.

F.2. Resolution 2016-25 Fiscal year 2016 Budget Adjustments: City Attorney Vose read the short title into the record. City Manager Davis advised this Resolution is basically for housekeeping purposes.

Motion: Adopt Resolution 2016-25 Fiscal year 2016 Budget Adjustments.

Motion by: Commissioner Baxley

Seconded by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried 5-0.

F.3. Resolution 2016-26 Establishing Reclaim Water rates: City Attorney Vose read the short title into the record. City Manager Davis advised this is a fee Resolution for the reclaim water services.

Motion: Adopt Resolution 2016-26 Establishing Reclaim Water Rates.

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Tucker

Board Discussion: Commissioner Baxley asked what the City's current water rates are. He also asked if we have potential customers at this time. City Manager Davis advised the City has applied for a grant which has been approved to expand the reclaim capabilities. We will be putting a lot of pipes in the ground. It won't be possible to make it available throughout the entire City, but as we can get grants we will continue to expand. Commissioner Baxley advised he is not ready to vote on this until he can see the difference in regular water rates and reclaim rates. Mayor Robinson stated this is a voluntary decision for the residents. There was continued discussion on where the current lines are and where the proposed lines will be.

Public Discussion: None

Vote: Motion carried 4-1.

Yes: Mayor Robinson; Vice Mayor Rogers; Commissioner Tucker; Commissioner Robinson.

No: Commissioner Baxley.

G. Old Business: None

H. New Business:

H.1. Request to Approve Easement Agreement on Portion of N. Railroad Street. City Manager Davis reviewed the request.

Motion: Approve the Easement Agreement on Portion of N. Railroad Street.

Motion by: Commissioner Robinson

Seconded by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried 5-0.

H.2. Hurricane Matthew- City After Action Report.

City Manager Davis advised he felt it was important to look back at events and determine what we did right and what we might need to change. Mayor Robinson stated she appreciated staff doing this because it does help in the future to look at past mistakes. Staff is also working to complete a revised City's Disaster Manual so this helps to ensure nothing will be left out. Commissioner Robinson stated she would like to see a shelter for the employees and their families. Mr. Davis advised staff is looking at using the Commission Chambers to house staff. He also wanted to possibly add a shower and a laundry facility. We have plenty of cots so it is possible to make this happen. Mayor Robinson thought the City did an awesome job, and management really shined.

H.3. Restoring Commission salary levels to July 2014 rates.

Commissioner Baxley advised he feels comfortable because the budget is in line. He talked to the Finance Director and she advised the City's budget could handle the it. Mayor Robinson read staff's recommendation that the Commission would have to agree to not use travel and training so the money could be transferred.

Motion: Restore the Commission salaries to 2014 rates.

Motion by: Commissioner Baxley

Vote: Motion died for a lack of a second.

I. Reports:

- **City Clerk:** Ms. Bolser reminded the Commission about the next meeting being scheduled for December 12, 2016. Staff is thinking serving breakfast for the Christmas Employee Party on the 21st. The Christmas in Bunnell event is scheduled for December 16th from 5:00 PM to 8:00 PM. Commissioner Robinson advised the hayride should be city-wide. City Manager Davis advised in the beginning the hayride was the entire event. There is a serious problem with traffic control and safely loading and unloading the passengers. Staff will look at the routes to ensure the best route is chosen.
- **City Attorney:** Nothing to report.
- **City Manager:** The City was selected again by the St. Johns River Water Management District to receive their surplus equipment donations. We obtained a large service truck with a crane and welding equipment and also 4 servers. The City has been working with Flagler Beach regarding sharing an Engineer. Staff will be bringing an interlocal agreement to the Board for their approval. Family Life has requested one of the City Commissioners join their Board as an ex-officio Mr. Davis thanked Stella Gurnee for the job she did while he was on vacation. He was very impressed with her performance as the Acting City Manager. She did a great job and he appreciated how well the staff worked with her. Mr. Davis reported on a shooting in DeLand at a block party. The persons who participated this party are the same ones that participant in the block parties in Bunnell. Lastly, the City completed their part of the Carver Center sports track, by installing the shell path that goes around the fields.

- **Mayor and City Commissioners:**
 - Commissioner Tucker: None
 - Commissioner Baxley: None
 - Commissioner Robinson: Reported she attended the Carver Board meeting and all is going well.
 - Vice Mayor Rogers: Advised he really likes the new chairs.
 - Mayor Robinson: Advised she was grateful for the job Stella did managing the City while Dan was on vacation. She kept everyone informed of what was happening in the City. She also asked everyone to keep Mick in their prayers.

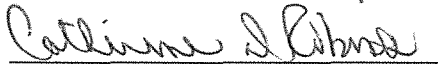
J. Call for Adjournment.


Motion: Adjourn the Meeting.

Motion by: Commissioner Baxley

Seconded by: Commissioner Robinson

Vote: Motion carried 5-0.


Catherine D. Robinson, Mayor


Sandra Bolser, CMC, City Clerk