

CATHERINE D. ROBINSON  
*MAYOR*

JOHN ROGERS  
*VICE-MAYOR*

DAN DAVIS  
*CITY MANAGER*



*Crossroads of Flagler County*

*COMMISSIONERS:*

ELBERT TUCKER

BILL BAXLEY

BONITA ROBINSON

## **BUNNELL CITY COMMISSION MINUTES**

**Monday, December 12, 2016**

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

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### **A. Call Meeting to Order and Pledge Allegiance to the Flag.**

Mayor Robinson called the meeting to order at 7:01 p.m. and led the pledge to the flag.

**Roll Call- Present:** Mayor Catherine D. Robinson; Vice Mayor John Rogers; Commissioner Elbert Tucker; Commissioner Bill Baxley; City Attorney Nancy Stuparich; City Manager Dan Davis; and City Clerk Sandra Bolser.

**Excused:** Commissioner Bonita Robinson

**Invocation for our Military Troops and National Leaders**

Commissioner Baxley led the invocation.

### **B. Introductions, Commendations, Proclamations, and Presentations:**

**B.1. Proclamation:** Flagler County Centennial Celebration.

Mayor Robinson read the Proclamation aloud. Carl Laundrie and the members of the Flagler County Centennial Committee accepted the proclamation. Mr. Laundrie described some of the events that will be happening during the Centennial celebration. The main event will be held on April 29, 2017.

### **C. Consent Agenda:**

#### **C.1. Approval of Warrant**

a. Warrant 2016 12 14

#### **C.2. Approval of Minutes**

a. 2016 11 28 City Commission Minutes

**C.3. Request to piggy back off of City of Tampa Bay Agreement with Hawkins for Sodium Hypochlorite**

**Motion:** Approve the Consent Agenda.

**Motion by:** Vice Mayor Rogers

**Seconded by:** Commissioner Baxley

**Board Discussion:** None.

**Public Comments:** None.

**Vote:** Motion carried 4-0.

### **D. Public Comments:** Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative):**

**E.1.** Ordinance 2016-24 Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations. – Second Reading: Attorney Stuparich read the short title into the record. Acting Community Development Director Kristen Bates reviewed the proposed Ordinance.

**Motion:** Adopt Ordinance 2016-24 Amending the Bunnell Code of Ordinance Section 2-77 Schedule of Violations.

**Motion by:** Commissioner Baxley

**Seconded:** Vice Mayor Rogers

**Board Discussion:** Commissioner Tucker stated some of the codes do not make sense or need to have common sense written into them. The examples provided were a person walking from his home to a neighbor's home down the street with a beer in their hand should not be cited and if testing for noise violations that if the train goes by during the test which affects the results of the test that the location should not be cited. Vice Mayor Rogers suggested a workshop be scheduled to see which of the codes the Commission feels are in need of revision.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**F. Resolutions: (Legislative):**

**F.1.** Resolution 2016-27 Amending the Fiscal year 2016-2017 Budget: Attorney Stuparich read the short title into the record. Finance Director Stella Gurnee reviewed the proposed Resolution.

**Motion:** Adopt Resolution 2016-27 Amending the Fiscal year 2016-2017 Budget.

**Motion by:** Commissioner Tucker

**Seconded:** Commissioner Baxley

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**F.2.** Resolution 2016-28 Dissolving the Parks and Recreation Advisory Committee: Attorney Stuparich read the short title into the record. City Manager Dan Davis reviewed the proposed Resolution and explained the reasons this advisory committee was no longer needed.

**Motion:** Adopt Resolution 2016-28 Dissolving the Parks and Recreation Advisory Committee.

**Motion by:** Commissioner Baxley

**Seconded:** Commissioner Tucker

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

**G. Old Business: None**

**H. New Business:**

**H.1.** Request for an Interlocal Agreement with the Flagler County Supervisor of Elections Office for 2017 Municipal Elections.

This item was introduced by City Clerk Sandra Bolser.

**Motion:** Approve the Interlocal Agreement with the Flagler County Supervisor of Elections Office for 2017 Municipal Elections.

**Motion by:** Commissioner Tucker

**Seconded:** Vice Mayor Rogers

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

#### **H.2. Family Life Center Ex-officio Board Member.**

This item was introduced by City Manager Dan Davis. He explained the request and advised when the Family Life Center Board meets. No vote was taken.

Commissioner Baxley volunteered to serve on this Board. By a consensus, the Board approved Commissioner Baxley as the Ex-officio for the Family Life Center.

#### **H.3. Request for additional sewer credit, waiver of penalty and extension of payment plan terms - Pellicer.**

This item was introduced by Finance Director Stella Gurnee. Susan Pellicer was also present and explained the research and events that happened during the billing period in question.

**Motion:** Approve the request for an additional sewer credit, waive the penalty and extend the payment plan terms to 6 months.

**Motion by:** Vice Mayor Rogers

**Seconded:** Commissioner Baxley

**Board Discussion:** Commissioner Tucker pointed out that was a lot of water to be used in that period of time. Ms. Pellicer advised that if that much water had been used, her property should have been flooded and it was not flooded.

**Public discussion:** Daisy Henry stated there have been a number of problems reported across the City with high meter reads. The City should look into those errors or problems.

**Vote:** Motion carried 4-0.

#### **H.4. FEMA Public Assistance Funding Agreement.**

This item was introduced by Finance Director Stella Gurnee.

**Motion:** Approve the FEMA Public Assistance Funding Agreement.

**Motion by:** Commissioner Tucker

**Seconded:** Commissioner Baxley

**Board Discussion:** None.

**Public discussion:** None.

**Vote:** Motion carried 4-0.

### **I. Reports:**

- **City Clerk:** The evaluation for the City Manager is due December 23, 2016. Evaluation forms and a self-evaluation completed by the City Manager have been provided. The City Clerk's office requests the forms be completed and turned in at the Special Meeting on December 21,

2016. Friday night, December 16, 2016 is Christmas in Bunnell from 5:00 PM to 8:00 PM.

- **City Attorney:** Nancy Stuparich thanked the Commissioners and staff for the welcome she received today in covering her first meeting with Bunnell.
- **City Manager:** December 21, 2016 at 4:00 PM is the Flagler County Legislative Delegation Meeting and Public Forum. The City submitted its Legislative Priorities to Flagler County a number of months ago and will be given about 5 minutes to speak about the City's Legislative Priorities. Tomorrow morning the St. Johns River Water Management District Board will meet to award the REDI Grant. The City's reclaim line extension project is ranked number 2.
- **Mayor and City Commissioners**
  - **Commissioner Tucker:** None.
  - **Commissioner Baxley:** Likes the new agenda program, but wishes old agendas would be left available in their Board View to practice within the system.
  - **Vice Mayor Rogers:** None.
  - **Mayor Robinson:** Invited everyone to Christmas in Bunnell Friday night. It is a fun, family night.

**J. Call for Adjournment.**

**Motion:** Adjourn meeting at 7:51 p.m.

**Motion by:** Commissioner Baxley

**Seconded by:** Vice Mayor Rogers

**Vote:** Motion carried 4-0.



Catherine D. Robinson, Mayor



Sandra Bolser, City Clerk

12/21/2016  
Date

12/21/2016  
Date