

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.  
CITY MANAGER



COMMISSIONERS:

PETE YOUNG

DAVID ATKINSON

DEAN SECHRIST

## BUNNELL CITY COMMISSION MEETING MINUTES

Monday, May 28, 2025

7:00 PM

1769 East Moody Boulevard (GSB),  
Chambers Room  
Bunnell, FL 32110

### A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**Roll Call:** Mayor Catherine Robinson; Vice Mayor John Rogers; Commissioner Pete Young; Commissioner David Atkinson; Commissioner Dean Sechrist; City Attorney Paul Waters; City Manager Alvin B. Jackson Jr.; Community Development Director Joe Parsons; Chief David Brannon; Infrastructure Director Dustin Vost; Deputy Infrastructure Director Jason Palmer; City Engineer Marcus DePasquale; Finance Director Kristi Moss; City Clerk Kristen Bates; Deputy City Clerk Donnie Wines

### Invocation for our Military Troops and National Leaders

Mayor Robinson led the invocation.

*Note: Mayor introduced Ava Mellow, a Senior at Flagler-Palm Coast High School, who would be observing the meeting*

### B. Introductions, Commendations, Proclamations, and Presentations:

#### B.1. Presentation: Capital Improvement Projects

City Manager Jackson asked the various Directors to provide an update on the Capital Projects being completed in the City. Updates were provided for the following projects: New Bunnell Administration Complex; Flagler Central Commerce Parkway; Wastewater Treatment Plant Expansion; Hymon Circle Drainage Project; Design-Build Brackish Water RO; Phase 2 Coquina Hall Restoration; Proposed Reserve at Haw Creek Development; and Proposed Development US 1 Park ReZoning.

### C. Consent Agenda:

#### C.1. Approval of Warrant

a. May 28, 2025 Warrant

#### C.2. Approval of Minutes

a. May 12, 2025 City Commission Meeting Minutes

C.3. Request approval of Contract #2025-08 to piggyback the City of Palm Coast's contract with Connect Consulting, Inc. for Professional Hydrogeological Services

C.4. Request for Approval of Raftelis Single Source Purchase Order for the FY2026 Rate Study

C.5. Request for a Letter of Support for Royal Palms Soccer

**C.6. Request Approval to Piggyback on Flagler County Board of County Commissioners Contract for Janitorial Services.**

**Motion:** Approve the Consent Agenda.

**Motion by:** Vice Mayor Rogers

**Second by:** Commissioner Atkinson

**Board comments:** None

**Public comments:** None

**Vote:** Motion approved unanimously.

**D. Public Comments:**

**Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.**

Susie Worley 1860 Black Point Rd (Unincorporated Flagler County) – Indicated she will have to drive over 2 miles through the project to get to her home and stated that a project like this will change the way of life for the homeowners that already live in the area. The 12 families that already live in this area do not want any changes to this area.

Lila Pontias 720 County Rd 304 (Unincorporated Flagler County)– Spoke against the proposed 1800 acre rezoning that was heard by the Planning, Zoning and Appeals Board this month.

Katherine Biancaniello 2434 County Rd 304 (Unincorporated Flagler County)– spoke against the US 1 Park rezoning. She stated that no property should be rezoned without knowing exactly what will be built on the property.

Savannah Brinkworth - 375 County Rd 140 (Unincorporated Flagler County) – stated she has been researching a lot of things recently; she spoke about PFAs and urged the Commission to reconsider the zoning change to heavy industrial. She stated that the City should reach out to farmers and see what uses they would like to see on this property or see if any of the local farmers would like to purchase the property from the owner.

**E. Ordinances: (Legislative): None**

**F. Resolutions: (Legislative): None**

**G. Old Business: None**

**H. New Business:**

**H.1. Requesting approval for the acceptance of the Potable Water, Sanitary Sewer, and Storm Sewer Collection piping and collection structure within Grand Reserve Phase 3.**

City Engineer DePasquale presented the item to the Board and responded to questions.

**Motion:** Approve acceptance of the Potable Water, Sanitary Sewer, and Storm Sewer Collection piping and collection structure within Grand Reserve Phase 3.

**Motion by:** Vice Mayor Rogers

**Second by:** Commissioner Young

**Board comments:** Commissioner Atkinson stated he did not have any issues with the Bill of Sale, but does take issue with the last paragraph from the City Engineer indicating the road does not meet City Standards. Engineer DePasquale indicated because it is a private road we do not have a way to enforce the road being built to City standards. Staff advised the City's own code states private roads do not need to be built to City standards.

Commissioner Sechrist stated it seemed this was a matter between the HOA and DR Horton as the road would not belong to the City.

**Public comments:** Lisa Scalio 57 Lob Wedge Ln stated she lives in Phase 3 and is the HOA President. She stated she would like to know the status of the road and when it would be transferred to the HOA as this is a private road. She stated that the City should make all road meet City standards even if they are not going to be City roads.

Vice Mayor Roger withdrew his original motion'

**Motion:** Table the Item until the HOA and the City can meet to discuss this item further.

**Motion by:** Vice Mayor Rogers

**Second by:** Commissioner Atkinson

**Vote:** Motion approved unanimously.

**I. Reports:**

- **City Clerk** - Reminded all about Bunnell History Day June 7 put on by the Flagler Historical Society and sponsored by the City and the Memorial Brick program at the new City Hall.
- **Police Chief** – No report.
- **City Attorney**– No report.
- **City Manager** – spoke about the memorial bricks; they are sold on a first come first serve basis; once they are gone there will be no more available. He provided an update on the Hyman Circle project; the tentative completion date is August 4<sup>th</sup>. He asked the Board about how they would like to do the budget workshops this year since there are new Commissioners. He reminded everyone of the City Manager's report and how useful it is.
- **Mayor and City Commissioners**
  - **Commissioner Seachrist** – No report.
  - **Commissioner Atkinson** – attended the monthly meeting of the Family Life Center; he toured the facility, and stated the organization is doing a great job.
  - **Commissioner Young** – Thanked the residents and guests for attending the meeting.
  - **Vice Mayor Rogers** – Also thanked the residents, guests, and staff for being at the meeting. He advised the public their comments and concerns are heard. He attended the TPO meeting this morning; there are a lot of projects in the works for Volusia and Flagler County.
  - **Mayor Robinson** – spoke about Memorial Day and what it means; the County did a great job with the ceremony.

**J. Call for Adjournment.**

**Motion:** Adjourn

**Motion by:** Commissioner Atkinson

**Second by:** Vice Mayor Rogers

**Vote:** Motion carried unanimously

Meeting adjourned at 7:50 PM.

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Catherine D. Robinson, Mayor

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Kristen Bates, CMC, City Clerk

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Date

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Date

**\*\*The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule\*\***