

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

TINA-MARIE SCHULTZ

PETE YOUNG

BUNNELL CITY COMMISSION MEETING

Monday, February 26, 2024

7:00 PM

1769 East Moody Boulevard (GSB)
Chambers Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

Roll Call: Mayor Catherine Robinson; Vice Mayor John Rogers; Commissioner Tonya Gordon; Commissioner Tina-Marie Schultz; Commissioner Pete Young; City Attorney Paul Waters; City Manager Alvin B. Jackson, Jr; Community Development Director Joe Parsons; Finance Director Kristi Moss; Infrastructure Director Dustin Vost; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells

Invocation for Our Military Troops and National Leaders:

Daisy Henry led the invocation.

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Presentation: Officer of the 4th Quarter 2023

Chief Brannon introduced the item and Sergeant Groth read a statement regarding the nominee Detective Traylor.

C. Consent Agenda:

C.1. Approval of Warrant

- a. February 26, 2024 Warrant

C.2. Approval of Minutes

- a. February 12, 2024 City Commission Meeting Minutes

C.3. Approval of Business Incentive Development Agreement for Project Calder

C.4. Acceptance of the transfer of Ownership of the Flagler County Ditch Easement Deed necessary for the Hymon Circle Project from the Flagler County Board of County Commissioners to the City of Bunnell.

C.5. Request Approval to Renew the Connect Consulting, Inc. Mutual Consent Agreement #2022-04.

Motion: Approve the Consent Agenda.

Motion by: Commissioner Schultz

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Daisy Henry (E Drain Street) stated she attended the Housing Authority meeting and expressed her concerns about a portion of MKL Ave being closed. She asked the Police Department to try to address the spinning out of tires on streets in South Bunnell.

E. Ordinances: (Legislative):

E.1. Ordinance 2024-03 Requesting to change the Future Land Use Map in the Comprehensive Plan for 2.88+/- acres of land, owned by the City of Bunnell, located at 2400 Commerce Pkwy from "Commercial-Medium (COM-M)" to "Public (PUB)" Future Land Use designation. – Second Reading

Attorney Waters read the short title into the record.

Motion: Adopt Ordinance 2024-03 Requesting to change the Future Land Use Map in the Comprehensive Plan for 2.88+/- acres of land, owned by the City of Bunnell, located at 2400 Commerce Pkwy from "Commercial-Medium (COM-M)" to "Public (PUB)" Future Land Use designation. – Second Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously.

E.2. Ordinance 2024-04 Request to change the Official Zoning Map for 2.88 +/- acres of land, owned by the City of Bunnell, located at 2400 Commerce Pkwy, from the "B-1, Business District" to the "P, Public District." - Second Reading

Attorney Waters read the short title into the record.

Motion: Adopt Ordinance 2024-04 Request to change the Official Zoning Map for 2.88 +/- acres of land, owned by the City of Bunnell, located at 2400 Commerce Pkwy, from the "B-1, Business District" to the "P, Public District." - Second Reading

Motion by: Commissioner Gordon

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously.

E.3. Ordinance 2024-05 Amending the Capital Improvements Plan – Second Reading

Attorney Waters read the short title into record.

Motion: Adopt Ordinance 2024-05 Amending the Capital Improvements Plan – Second Reading

Motion by: Commissioner Schultz

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

F. Resolutions: (Legislative):

F.1. Resolution 2024-03 Request Approval of Loan and Financing for the Bunnell Administration and Police Department Complex

Attorney Waters read the short title into the record. Finance Director Moss explained how the loan was secured and reported this is a bank qualified tax-exempt loan with a favorable rate of 5.9%.

Motion: Approve the Loan and Financing for the Bunnell Administration and Police Department Complex

Motion by: Vice Mayor Rogers

Second by: Commissioner Schultz

Board Discussion: Mayor Robinson asked about refinancing. Finance Director Moss explained there is a penalty but the value to refinance versus the penalty costs would be evaluated so the City can proceed in the most financially sound way possible. Vice Mayor thanked the Finance Department and especially Director Moss for all their hard work. He also addressed the bundling of services with the City's financial institution is helping the City in many other ways.

Public Discussion: None

Vote: Motion carried unanimously.

G. Old Business: None

H. New Business:

H.1 Request Approval of Administrative Order 2024-01 for the Family Estates Rural Subdivision.

Motion: Approve Administrative Order 2024-01 for the Family Estates Rural Subdivision.

Motion by: Commissioner Gordon

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

H.2. Request Approval of Carver Center ILA

Chief Brannon presented the item to the Board. The County and School Board have approved this agreement already. The agreement addresses the duties and responsibilities of each government agency that is a party to the interlocal agreement. The facility is County owned and maintained. The City's role in this is the annual legislative contribution only; the City has no say in the operation of the facility.

Motion: Approve the Carver Center Interlocal Agreement (ILA)

Motion by: Vice Mayor Rogers

Second by: Commissioner Schultz

Board Discussion: Vice Mayor Rogers thanked Chief Brannon for representing the City on the Board and spoke to the time that has gone into drafting this agreement. He stated the City does not get a say in how the Carver Gym is operated because it is owned and maintained by the County. Mayor Robinson stated the Carver Gym is for the children in the County to use and grow up in and hopefully this expansion of programs will benefit many more children.

Public Discussion: Daisy Henry stated she serves on the Carver Advisory Board who has not seen or accepted this agreement yet. She is concerned PAL would be operating here under the Flagler County Sheriff Office. She feels PAL is being forced on the community and that the children who live around the gym will not have as many options for programs with the School Board and PAL operating in the same facility.

Vote: Motion carried unanimously

I. Reports

- **City Clerk** – advised the City lost a member of our family this week; Parks and Recreation Crew Leader Rob Myjak passed away late Sunday night. When arrangements are made by the family, the City will share them for those wishing to attend. The groundbreaking planning for both the Administration Complex and Flagler Central Commerce Parkway are in progress and invitations to the event should be sent out next week.

- **Police Chief** – Advised the Police Department will be conducting a traffic study on the area of SR 100 West where a fatal traffic accident happened over the weekend. The Police Department is participating in Spring Break Bash on March 23rd.
- **City Attorney**- None
- **City Manager**- He asked the City Commissioners to help with spreading the word on sponsorship opportunities for the Italian Festival. He discussed the Spring Break Bash being held at J.B. King Park March 23rd from 10 AM to 6 PM; this event is sponsored by the radio station and the City. He encouraged people to read the City Managers report. He announced Vice Mayor Rogers had been voted Coach of the Year and congratulated him on the honor. Mayor Robinson also recognized the City Manager for being inducted into the Lake County Schools Alumni Hall of Fame.
- **Mayor and City Commissioners**–
 - o **Commissioner Young** – None
 - o **Commissioner Gordon**- Thanked Kristi, City staff and the Police Department for the work they do. The purchaser of the old Moody House has been working on the property and complemented his interactions with City staff.
 - o **Commissioner Schultz** – Thanked staff for their work on the Italian Festival; they meet every other week. She encouraged the members of the Commission to take sponsorship packets for the Italian Festival and to help get sponsorships wherever they might be doing business. She also reported on her meetings for the Family Life Center.
 - o **Vice Mayor Rogers** – Congratulated the City Manager on his honor with being inducted into the Lake County Schools Hall of Fame. There is a TPO meeting this week that he will attend.
 - o **Mayor Robinson** – spoke to a grand opening event for Poppy's Market; she hopes people will turn out for this new local business.

J. Call for Adjournment.


Motion: Adjourn


Motion by: Vice Mayor Rogers

Seconded by: Commissioner Schiltz

Vote: Motion carried unanimously.


Catherine D. Robinson, Mayor


Kristen Bates, CMC, City Clerk


Date


Date

****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule****