

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



COMMISSIONERS:

TONYA GORDON
TINA-MARIE SCHULTZ
PETE YOUNG

BUNNELL CITY COMMISSION MEETING

Monday, May 13, 2024

7:00 PM

1769 East Moody Boulevard (GSB)
Chambers Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

Roll Call: Mayor Catherine Robinson; Vice Mayor John Rogers; Commissioner Tonya Gordon; Commissioner Tina-Marie Schultz; City Attorney Paul Waters; City Manager Alvin B. Jackson, Jr; Community Development Director Joe Parsons; Finance Director Kristi Moss; Assistant Infrastructure Director Jason Palmer; City Engineer Marcus DePasquale; Police Chief David Brannon; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells

Excused: Commissioner Pete Young

Invocation for Our Military Troops and National Leaders:

Police Chaplain Hobbs led the invocation.

B. Introductions, Commendations, Proclamations, and Presentations

B.1. Proclamation: National Police Week

Mayor Robinson read the proclamation into record. Chief Brannon and members of the Bunnell Police Department accepted the Proclamation.

B.2. Presentation: Police Department Promotion

Chief Brannon swore in Shane Groth to the rank of Lieutenant. Lieutenant Groth was pinned by his niece.

B.3. Presentation: Life Saving Awards

Chief Brannon recognized Officer Kilpatrick and Officer Fansler for heroic, life-saving events while on duty.

B.4. Presentation: Officer of the 1st Quarter – 2024

Chief Brannon presented Officer Fansler with the award for Officer of the 1st Quarter. The award is voted on by other members in the department.

C. Consent Agenda:

C.1. Approval of Warrant

- a. May 13, 2024, Warrant

C.2. Approval of Minutes

- a. April 22, 2024, City Commission Meeting Minutes

C.3. Request for Deletion of items from Fixed Assets

C.4. Requesting approval of Contracts for Continuing Professional Planning Services with Alliant Engineering Inc, Matthews DCCM and EXP US Services Inc.

Note: Item C.3. was pulled from the agenda by the Commission with no discussion or action.

Motion: Approve the Consent Agenda items C.1., C.2. and C.4.

Motion by: Commissioner Schultz

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments: Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

None

E. Ordinances: (Legislative):

E.1. Ordinance 2024-09 Requesting to amend the Future Land Use Map in the 2035 Comprehensive Plan for 2,787+/- acres of land within the City of Bunnell, owned by JM Properties X LLC and Wayerhaeuser Company. - First Reading

City Attorney Waters read the Short Title into the record. Community Development Director Parsons presented the item and explained the entire process for a project of this nature; clarifying the action before the Commission was the first of many. Mr. Chad Grimm, representing the landowners, provided a brief overview of the proposed project for this area; explaining the transition of the project from the commercial center to the west with large parcels of a rural nature to best blend with the developed properties already near the project.

Motion: Approve ordinance 2024-09 requesting to amend the future land use map in the 2025 Comprehensive Plan for 2,787+/- acres of land within the City of Bunnell, owned by JM Properties X LLC and Wayerhaeuser Company. - First Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Gordon

Board Discussion: Vice Mayor Rogers stated growth is in the County; this is smart growth for the City and will be a game changer for not only the City but others in the County.

Commissioner Schultz stated this is a well thought out project which includes a lot of open space and large, rural lots; the commercial center is a great idea and will help extend the current core of the City. Commissioner Gordon believes this project is being well thought out and planned; it will be awesome for the City and provide much more opportunities for citizens and help the City provide more services to citizens on the western side of the City.

Public Discussion: Barbara Maloney (County Road 65, Unincorporated Flager County resident) expressed her concerns about this project. Her biggest concerns are water, roads and traffic. She is hoping that developing roads before big growth happens is being considered and that road maintenance will occur. She stated she and her neighbors plan to watch and participate in the entire project. Dean Sechrist asked two questions: 1. How many people would be displaced from their properties for the project?; 2. How many households are planned for the project? Mayor Robinson asked Mr. Grimm to address the questions. Mr. Grimm explained there would be no displacement of current residents; the parcels in this project are vacant, but those living in the area would benefit from the better roads and other utilities that would be brought to the area by the project. He further stated in total this project may bring about 5,000 to 6,000 new homes to the City but includes a

number of different home types including multi-family units such as apartments or condos, townhomes, single family homes and the rural estate homes.

Vote: Motion carried unanimously

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Request Approval for FPL LED Lighting Agreement for FDOT 445216

This item was introduced by Assistant Infrastructure Director Palmer. This is the lighting planned by the State of Florida as a part of their US 1 road project which falls within the City jurisdiction.

Motion: Approve the FPL LED Lighting Agreement for FDOT 445216.

Motion by: Commissioner Gordon

Second by: Vice Mayor Rogers

Board Discussion: Mayor asked if FPL conducts lighting surveys through the City to find street light outages. City Manager Jackson stated staff will get with FPL to see what they do to discover when a street light needs repair.

Public Discussion: None

Vote: Motion carried unanimously

I. Reports

- **City Clerk** – reported on the notice regarding Solid Waste service changes being made through Wednesday due to an unforeseen staffing issue. This notice was sent out this evening through the City website and posted to the City Facebook page; in the morning a telephone call through the billing system will be sent out.
- **Police Chief** – reported the monthly statics for April, discussed the department’s participation in an Autism Awareness event and thanked the Commission for their continued support of the Police Department and him.
- **City Attorney-** None
- **City Manager-** informed the Commission the services for former Commissioner Daisy Henry will be this weekend, May 18th. The services will be held at the First Baptist Church of Bunnell at noon and a repast service is planned at the Carver Gym following the service. He spoke to the impact Commissioner Henry had on her community and how she kept serving even after she was no longer on the Board.
- **Mayor and City Commissioners–**
 - **Commissioner Gordon** – stated she is proud of all the Police Department and Chief do for and in the community. Commissioner Henry’s death is a loss to the community; she loved being active in the City, her neighborhood and the County. She stated she will be attending the services this weekend.
 - **Commissioner Schultz** – is always excited and moved by the Police Department presentations; she is very proud of the Police Department. She plans to attend the services for Commissioner Henry as well. The planning for the Italian Festival is moving forward.
 - **Vice Mayor Rogers** – stated he will also be attending the services for Commissioner Henry. He stated Daisy Henry was an advocate for her community and a soldier with the lord; she served the City with passion and always with her heart.
 - **Mayor Robinson-** spoke about Commissioner Henry’s passion for her community and her 13 years of service on the City Commission. She lost her last election by only a few votes, but that did not stop her from continuing to participate in the community or from doing her best to help the City. Commissioner Henry came to meetings and spoke about her community with a deep love and passion. Mayor stated she spoke at the Bunnell Centennial

Celebration as the Mayor and an alumni; she was proud, honored and humbled to be a part of that event. She is interested to see the planning and development of the Haw Creek project and wants it to be the best for the entire community. She spoke to the cohesiveness of the City staff and how they all work together to do what is best for the City; the City Manager has assembled a great team and the City is benefiting from the leadership of the City Manager and the efforts staff make every day for the City.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Commissioner Schultz

Seconded by: Commissioner Gordon

Vote: Motion carried unanimously



Catherine D. Robinson, Mayor



Kristen Bates, CMC, City Clerk



Date



Date

****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule****