

**CATHERINE D. ROBINSON**  
**MAYOR**

**JOHN ROGERS**  
**VICE-MAYOR**

**DAN DAVIS**  
**CITY MANAGER**



*Crossroads of Flagler County*

**COMMISSIONERS:**

**ELBERT TUCKER**

**BILL BAXLEY**

**JOHN SOWELL**

## **BUNNELL CITY COMMISSION MINUTES**

**Monday, May 22, 2017**

**7:00 PM**

201 West Moody Boulevard,  
City Commission Chambers - Building 3  
Bunnell, FL 32110

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- A. Call Meeting to Order and Pledge Allegiance to the Flag:** Vice Mayor Rogers called the meeting to order at 7:00 PM and led the pledge to the Flag.

**Roll Call:** Vice Mayor John Rogers, Commissioner Elbert Tucker, Commissioner John Sowell, City Attorney Wade Vose, City Manager Dan Davis, and City Clerk Sandra Bolser.  
**Excused:** Mayor Catherine D. Robinson Commissioner Bill Baxley.

**Invocation for our Military Troops and National Leaders:** Commissioner Tucker let the invocation.

**B. Introductions, Commendations, Proclamations, and Presentations :**

**B.1.** Presentation: Certificate of Appreciation to Epic Church for volunteering to paint the Versie Lee Mitchell Community Center: Cody Anderson was present to accept the certificate.

**B.2.** Presentation: Hurricane Preparedness by Steve Garten, Flagler County Emergency Management: Mr. Garten reviewed a hurricane preparedness PowerPoint presentation.

**C. Consent Agenda:**

**C.1.** Approval of Warrant.  
a. 2017 05 22 Warrant

**C.2.** Approval of Minutes.  
a. 2017 05 08 City Commission Meeting Minutes

**C.3.** Request approval for roof replacement and repair for the Wastewater Treatment Plant (WWTP), Edward Johnson Park (EJP) Pavilion, and Versie Lee Mitchell (VLM) Community Center.

**C.4.** Request approval to increase the annual vendor purchase amount for Ring Power Corporation.

**C.5.** Request to re-appoint Jerry Jones as a regular member of the Planning, Zoning and Appeals Board for another three-year term.

**C.6.** Request to appoint Shannon Strickland as the alternate member of the Planning, Zoning and Appeals Board for a three-year term.

**C.7.** Request to appoint Howard Kane as a regular member of the Planning, Zoning and Appeals Board for a three-year term.

**C.8.** Request approval to purchase two (2) lift station pumps and a control panel for the County Jail lift station.

**Motion:** Approve Consent Agenda.

**Motion By:** Commissioner Tucker

**Seconded By:** Commissioner Sowell

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes. Mr. Wayne Perry talked about sexual abuse and how it impacts the lives of victims.

**E. Ordinances: (Legislative):**

**E.1.** Ordinance 2017-11: Amending the Capital Improvements Element of the Comprehensive Plan - Second Reading: City Attorney Vose read the short title of the Ordinance into the record. Acting Community Development Director Kristen Bates reviewed the Ordinance.

**Motion:** Adopt Ordinance 2017-11: Amending the Capital Improvements Element of the Comprehensive Plan - Second Reading.

**Motion By:** Commissioner Sowell

**Seconded By:** Commissioner Tucker

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**E.2.** Ordinance 2017-12: Amending Code of Ordinance Chapter 34 Firefighter's Pension Plan - Second Reading: City Attorney Vose read the short title of the Ordinance into the record.

**Motion:** Adopt Ordinance 2017-12: Amending Code of Ordinance Chapter 34 Firefighter's Pension Plan - Second Reading.

**Motion By:** Commissioner Tucker

**Seconded By:** Commissioner Sowell

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**F. Resolutions: (Legislative):**

**F.1.** Resolution 2017-10: Budget Amendment: City Attorney Vose read the short title of the Resolution into the record. City Manager Davis reviewed the Resolution.

**Motion:** Adopt Resolution 2017-10: Budget Amendment.

**Motion By:** Commissioner Sowell

**Seconded By:** Commissioner Tucker

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**F.2. Resolution 2017-11:** Approve and execute the FDOT Lighting, Maintenance & Compensation Agreement: City Attorney Vose read the short title of the Resolution into the record. City Manager advised this is a contract where FDOT pays the City.

**Motion:** Adopt Resolution 2017-11: Approve and execute the FDOT Lighting, Maintenance & Compensation Agreement.

**Motion By:** Commissioner Tucker

**Seconded By:** Commissioner Sowell

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously.

**G. Old Business:** None

**H. New Business:** None

**I. Reports:**

- City Clerk: Nothing to Report.
- City Attorney: Nothing to Report.
- City Manager

Fire Chief Ron Bolser explained the City was awarded a Florida Division of Forestry grant for a skid unit for one of the woods trucks, However, since then the department has learned the tires on the vehicle are expired and the truck can no longer be operated safely. The department has been in contact with Florida Division of Forestry and was approved to reallocate the grant monies to replace the tires on the truck.

City Manager Davis handed out information about drones because it a resident expressed concerns at the last City Commission meeting.

He also handed out information about street light pole banners based on Commissioner Baxley's expressed interest.

Mr. Davis reminded the Commission about the upcoming strategic planning retreat and that half of the day will be set aside time for Attorney Vose to provide the annual ethics training.

- Mayor and City Commissioners: Nothing to Report.

**J. Call for Adjournment.**

**Motion:** Adjourn meeting at 7:31 PM.

**Motion By:** Commissioner Tucker

**Seconded By:** Commissioner Sowell

**Vote:** Motion carried unanimously.

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Catherine D. Robinson, Mayor

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Sandra Bolser, CMC, City Clerk

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Date

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Date