

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DAN DAVIS
CITY MANAGER



Crossroads of Flagler County

COMMISSIONERS:

ELBERT TUCKER

BILL BAXLEY

JOHN SOWELL

BUNNELL CITY COMMISSION MINUTES

Monday, June 26, 2017

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

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- A. **Call Meeting to Order and Pledge Allegiance to the Flag:** Mayor Robinson called the meeting to order at 7:13 PM and led the pledge to the Flag. Commissioner Baxley led the Invocation for our Military Troops and National Leaders.
Roll Call: Mayor Catherine Robinson, Vice Mayor John Rogers, Commissioner Elbert Tucker, Commissioner Bill Baxley, Commissioner John Sowell, City Attorney Wade Vose, City Manager Dan Davis, City Clerk Sandra Bolser, and Senior IT Analyst Donnie Wines.
- B. **Introductions, Commendations, Proclamations, and Presentations:**
B.1. Proclamation: 2017 Mayor's Fitness Challenge: Mayor Robinson invited everyone to come out and join her for the fitness challenge and enjoy the City's amenities.
B.2. Proclamation: Flagler County Sheriff's Office 100-Year Anniversary: Mayor Robinson thanked Sheriff Staly for joining the City's meeting and for all he and the deputies do to support the City. Sheriff Staly added that the Sheriff's Office has a great relationship with the City's Police Department; that he and Chief Foster work hand-in-hand. Flagler County is seamless when it comes to law enforcement. He also advised the first sheriff in the County was also the City of Bunnell's first Town Marshal.
- C. **Consent Agenda:**
C.1. Approval of Warrant a. 2017 06 26 Warrant
C.2. Approval of Minutes
a. 2017 06 12 City Commission Meeting Minutes
C.3. Request Approval for Community Development Block Grant (CDBG) Contract Number: 17DB-OL-04-02-N 17
C.4. Request approval of the River to Sea TPO Funding Agreement
C.5. Request to Increase the Sunstate Meter Blanket PO for Smart meters
C.6. Request Authorization to Surplus Retired Computer Equipment
Motion: Approve Consent Agenda Items C1-C6.

Motion By: Commission Baxley
Seconded By: Commissioner Sowell
Board Discussion: None
Public Comments: None
Vote: Motion carried unanimously.

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative):

E.1. Ordinance 2017-13: Voluntarily Annexing ±8.8 acres of Property located in Unincorporated Flagler County. - Second Reading. City Attorney Wade Vose read the short title of the Ordinance into the record.

Motion: Adopt Ordinance 2017-13: Voluntarily Annexing ±8.8 acres of Property located in Unincorporated Flagler County on second reading.

Motion By: Vice Mayor Rogers

Seconded By: Commissioner Baxley

Board Discussion: None

Public Comments: None

Vote: Motion carried unanimously.

E.2. Ordinance 2017-14: Changing the Future Land Use Designation on Approximately 1.92 Acres of Property from Bunnell Single Family Low Density and Single Family Medium Density to Bunnell Single Family Medium Density - Second Reading. City Attorney Wade Vose read the short title of the Ordinance into the record.

Motion: Adopt Ordinance 2017-14: Changing the Future Land Use Designation on Approximately 1.92 Acres of Property from Bunnell Single Family Low Density and Single Family Medium Density to Bunnell Single Family Medium Density on second reading.

Motion By: Commissioner Sowell

Seconded By: Vice Mayor Rogers

Board Discussion: None

Public Comments: None

Vote: Motion carried unanimously.

E.3. Ordinance 2017-15: Changing the Zoning Designation of Approximately 1.92 Acres of Property from City of Bunnell R-1, Single Family Residential district to City of Bunnell R-2, Multiple-Family Residential district. - Second Reading. City Attorney Wade Vose read the short title of the Ordinance into the record.

Motion: Adopt Ordinance 2017-15: Changing the Zoning Designation of Approximately 1.92 Acres of Property from City of Bunnell R-1, Single Family Residential district to City of Bunnell R-2, Multiple-Family Residential district on second reading.

Motion By: Vice Mayor Rogers

Seconded By: Commissioner Tucker

Board Discussion: None

Public Comments: None

Vote: Motion carried unanimously.

E.4. Ordinance 2017-16: Request to Vacate a Portion of Hardy St. - Second Reading
Motion: Adopt Ordinance 2017-16: Request to Vacate a Portion of Hardy Street on second reading. City Attorney Wade Vose read the short title of the Ordinance into the record and reviewed the Ordinance.

Motion By: Commissioner Baxley

Seconded By: Vice Mayor Rogers

Board Discussion: None

Public Comments: None

Vote: Motion carried unanimously.

E.5. Ordinance 2017-17: Amending the Land Development Code Section 2-87 Hearing Notification Requirements. - Second Reading. City Attorney Wade Vose read the short title of the Ordinance into the record and reviewed the Ordinance.

Motion: Adopt Ordinance 2017-17: Amending the Land Development Code Section 2-87 Hearing Notification Requirements on second reading.

Motion By: Commissioner Sowell

Seconded By: Commission Tucker

Board Discussion: None

Public Comments: None

Vote: Motion carried unanimously.

E.6. Ordinance 2017-18: Request to Voluntarily Contract (De-Annex) Approximately 1.68 Acres of Property. - First Reading. City Attorney Wade Vose read the short title of the Ordinance into the record and reviewed the Ordinance.

Motion: Approve Ordinance 2017-18: Request to Voluntarily Contract (De-Annex) Approximately 1.68 Acres of Property on first reading.

Motion By: Vice Mayor Rogers

Seconded By: Commissioner Tucker

Board Discussion: Attorney Vose advised the Commission the second reading will not be before the board until July the 24th Commission Meeting.

Public Comments: Samuel Vannoy advised he was in attendance if the Commissioners had any questions.

Vote: Motion carried unanimously.

F. Resolutions: (Legislative):

F.1. Resolution 2017-12: Designating Public Depository Ameris Bank. City Attorney Wade Vose read the short title of the Resolution into the record. Finance Director Stella Gurnee advised this is a housekeeping item.

Motion: Adopt Resolution 2017-12: Designating Public Depository Ameris Bank

Motion By: Commissioner Baxley

Seconded By: Commissioner Tucker

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously.

F.2. Resolution 2017-13: Old Brick Road Protection. City Attorney Wade Vose read the short title of the Resolution into the record. City Manager Dan Davis reviewed the Resolution and advised there will be a ribbon cutting ceremony after the resolution is approved.

Motion: Adopt Resolution 2017-13: Old Brick Road Protection.

Motion By: Commissioner Sowell

Seconded By: Commissioner Tucker

Board Discussion: Commissioner Sowell asked if this is the only portion of the Old Brick Road in the City. Commissioner Tucker advised he knows of two sections of the road in the City, but they are covered with asphalt. Vice Mayor Rogers advised Mark Langelo asked for the vacation of a portion of Railroad Street.

Public Discussion: None

Vote: Motion carried unanimously.

G. Old Business: None

H. New Business:

H.1. Request approval of the combined Primary Goals. City Manager Dan Davis reviewed the reason for staff's request. There will be a new section on the staff report on each agenda item after the new budget is passed. Staff will use this portion of the staff report to tie the projects and activities into the prioritized goals as set by the Commission.

Motion: Approve the Primary Goals as ranked.

Motion By: Vice Mayor Rogers

Seconded By: Commissioner Baxley

Board Discussion: Mayor Robinson stated all the goals are important and meld into one another.

Public Discussion: None

Vote: Motion carried unanimously.

I. Reports:

- **City Clerk:** Ms. Bolser asked about setting a date for the ribbon cutting for the Brick Road. Mayor Robinson advised she could be available on July 13th or 14th early in the morning.

- **City Attorney:** Attorney Vose advise the Dean Road property matter will be going to court in the morning. The City will ask the Court to enforce the prior order to bring the property into compliance.

- **City Manager:** Mr. Davis advised the Finance Director provided updated budget calendar. The new generator that was purchased with money left over on the Water Plant grant was delivered. He also thanked Vice Mayor Rogers for loading and unloading the equipment.

- **Mayor and City Commissioners:**

Commissioner Baxley asked the Finance Department if it would cost more to add a name at the bottom of the street banners. Finance Director Gurnee advised she is sure there would be an additional cost. Commissioner Baxley suggested the sponsors be added to the City's Newsletter. He

added he feels he could sell these banners if that is the wish of the Board. Mr. Davis advised staff will continue to work with Commissioner Baxley on this project.

Commissioner Sowell thanked the City Manager and staff for the work they do, specifically on the grants. We received \$250,000 and \$750,000 for the Southside sewer project. There was only \$50,000 out of pocket and that is impressive.

Vice Mayor Rogers stated he was impressed with the work done at the Water Plant. He also reported he received two positive comments on how nice and clean the City Parks look. Vice Mayor Rogers asked what the City is doing for the 4th of July. City Manager Davis advised there will be a fire truck and police vehicles in the parade and if any of the Commissioners wanted to ride, he is sure staff will gladly accommodate. Chief Foster advised the Police Department will be helping with the fireworks event as well.

Mayor Robinson thanked the City Manager for the Manager's Monthly Report. She also thanked staff for the retirement party thrown for Mick Cuthbertson. It was a nice event and Mick seemed to enjoy it. The City is truly going to miss Mick and he is going to miss the City.

J. Call for Adjournment

Motion: Adjourn the meeting at 7:59 pm.

Motion By: Vice Mayor Roger

Seconded By: Commissioner Baxley

Vote: Motion carried unanimously.



Catherine D. Robinson, Mayor

7/10/2017
Date



Sandra Bolser, CMC, City Clerk

7/10/2017
Date